



HOW TO POST A MESSAGE

NAIS Connect is an online community platform that helps you keep in touch with your colleagues. Independent school administrators, faculty, and staff from across the country are finding new ideas, exchanging advice about school processes, and sharing everyday tips. As part of the NAIS community, all individuals at your school have full access, and we encourage you to join one — or several — Connect communities, and join the discussion.

HERE'S HOW TO GET STARTED

1

VISIT

<http://connect.nais.org>
and sign in using your
NAIS website username
and password.

2

SELECT

“Communities,” “All
Communities,” then click
the name of the group
you would like to post in.

NOTE: *You must first
“Join” the group.*

3

CLICK

the green “Add”
button next to “Latest
Discussion Posting.”

4

CREATE

your message,
then press the blue
“Send” button.

You can also start a new discussion from the email digests you receive. Click the “Post New Message Online” link to be directed to NAIS Connect, or click “Post New Message via Email” to start a new thread directly from your email account.

To reply to the discussion you receive by email, you can either click the blue “Reply Online” or “Reply via Email” button next to the message you wish to reply to.

71%

NAIS member schools
that participated in the
NAIS Connect online
communities last year



➔ connect.nais.org

CONNECT
WITH NAIS!



If you have any questions, please contact us at
(202) 973-9700 or membership@nais.org